The IEP must be completed within 30 calendar days after the evaluation team issues its Evaluation Report. The IEP must be put into action as soon as possible, but no later than 10 school days after the IEP is completed.

Your child's program is reviewed every year at an IEP meeting or more often if requested by you or any other IEP team member. Whenever there are concerns about or changes to the IEP, a meeting may be requested by you or any other member of the IEP team. You and the school district may agree not to have an IEP meeting to make changes to an IEP. Instead, you and the district can develop a written document to modify the current IEP. If changes are made without a meeting, you must be provided with a revised copy of the IEP.